DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON RHEINLAND-PFALZ
UNIT 23152
APO AE 09054-3252

IMRP-ZA 25 June 2014

MEMORANDUM FOR All United States Army Garrison Rheinland-Pfalz (USAG RP) Personnel

SUBJECT: USAG RP Command Policy Letter # 1, Open Door Policy

1. Reference:

a. Army Regulation 600-200, Army Command Policy, RAR 20 September 2012.

2. As the USAG RP Garrison Commander, I am committed to ensuring the concerns of all members of this Garrison are effectively resolved. To meet this commitment, I have an open-door policy that allows all members of USAG RP to meet with me in order to present facts, concerns, problems of a personal or professional nature, or other issues they have been unable to resolve within their chain of command.

3. Before requesting to see me, military and civilian employees should attempt to resolve problems and concerns by working through their chain of command. Since most problems can be solved locally by first-line supervisors, taking the issue to the lowest level in the chain is usually the quickest way to resolve it.

4. If the chain of command cannot resolve an issue, the military or civilian employee who raised the issue may bring it up to me by requesting an appointment through my Executive Assistant. If requested, the appointment will be recorded as a confidential entry on my calendar.

5. This policy does not apply to normal staff actions and other work-related items addressed to me. Those must be forwarded through the sender's chain of command. The chain of command includes the division chief, the Deputy to the Garrison Commander, and the Garrison Command Sergeant Major.

6. This policy letter will be posted to the USAG RP homepage.

G. SHAWN WELLS, JR.
COL, SC
Commanding